

DISCIPLINE POLICY

BEHAVIOUR

Behaviour is dictated by the situation and any and every response to behaviour must always be informed by circumstance of the situation.

- Discipline is intended to restore safety, change the inappropriate behaviour and promote the learning of self control.
- When there is non-compliance with the Disciplinary Policy, an appropriate response shall follow.

INAPPROPRIATE/DISRUPTIVE BEHAVIOUR

The nature and scope of inappropriate/disruptive behaviour ranges from minor behaviour to severe behaviour.

- **Minor to intermediate disruptive behaviours** are those that interrupt the learning climate of the school and endanger the well being of others.
 - **Serious behaviours** are those that show a total disregard for the school or district policies as well as the right of other students.
- **Severe behaviours** are those that significantly disrupt the learning climate of the school, endanger the well being and safety of others or cause damage to school property. These severe behaviours are those that violate provincial or federal laws.

PROTOCOL FOR INAPPROPRIATE BEHAVIOUR

MINOR

- classroom misconduct
- unprepared for class
- incomplete homework or assignments
- in the hallways during class time
- going to lockers during class time
- upstairs before school/during lunch or recess without permission
- Teasing and/or derogatory remarks
- Inappropriate hallway behaviour (running or horseplay)
- Non-compliance or failure to follow instructions
- Entering/leaving school through front or side doors
- Inappropriate use of electronic devices (cell phones, MP 3 Players, cameras,etc.)
- Skateboards/Roller blades in school
- Unauthorized sale of items such as candy, etc.

- Inappropriate clothing
- Improperly showing affection to another student

These behaviours are handled by the classroom teacher or the attending adult but are referred to the administration if they become chronic. Verbal reminders to the student of the expected appropriate behaviours are always given. Out of school suspension will require a conference between the student, the parent(s) and the assistant principal before the student is permitted to return to school.

1st incident – Verbal reminder to the student of the expected appropriate behaviours.

2nd incident – Parent contact and detention and/or in-school suspension.

3rd & 4th incident – Parental contact and an in-school suspension.

5th incident – Parental contact and one day out of school suspension.

INTERMEDIATE

- Cheating
- Abusive, profane or obscene language
- Inappropriate gestures
- Forging or falsifying information
- Cutting classes
- Violating school district technology user agreement
- Talking back
- Gambling
- Lateness (three lates per month)
- Lying
- Disrespecting teacher's personal space/desk

These behaviours are handled initially by the attending adult but are referred to the administration. Verbal reminders to the student of the expected appropriate behaviours are always given. Out of school suspension will require a conference between the student, the parent(s) and the assistant principal before the student is permitted to return to school.

1st incident – Parental contact and a one day in-school suspension.

2nd incident – Parental contact and one day out of school suspension.

3rd & 4th incident – Parental contact a three day out of school suspension.

5th incident – Parental contact a five day out of school suspension and a referral to the district office for further intervention.

SERIOUS

- Possession of tobacco or tobacco products (e.g. lighters, matches, etc.) at school or school sponsored events)
- Smoking on school property
- Disrespect, defiance or refusal to obey school personnel or school rules
- Trespassing on school property by a student who has been suspended
- Theft
- Intimidation
- Taunting or harassment (verbal, physical or written)
- Leaving school without permission
- Possession of any pager or telecommunication device without administrative permission
- Fighting and/or physical aggression at school or school sponsored events
- Active encouragement of the misconduct of other students

These behaviours are immediately referred to the administration. Verbal reminders to the student of the expected appropriate behaviours are always given.

1st incident - three day out of school suspension

2nd incident – five day out of school suspension

3rd incident – five day out of school suspension, referral to District Office for further action and possible contact and or referral to Janeway Psychiatry and/or the RNC

SEVERE

- Use, possession or sale of weapons or other items that may cause bodily harm
- Sexual Behaviour (sexual assault)
- Threats or intimidation or acts of physical or verbal abuse toward a student(s) or school personnel (written or electronic as well)
- Making a Bomb threat
- Setting off a false fire alarm or making a false 911 call
- Use, possession, distribution or sale of drugs, alcohol or any other controlled substance
- Unprovoked physical attack on a student
- Use or possession of pornography
- Hazing or Swarming
- Racial and/or discriminatory misconduct
- Bullying (repeated targeting, intimidation or exclusion of others by an individual or group, including electronic harassment)

Severe behaviour will result in an automatic five day out of school suspension, referral to District Office for further action and notification to the RNC.

Any student whose conduct poses an immediate threat to the safety of others will be removed from the situation at once and will be permitted to return when the safety of others can reasonably be assured.

- Extreme acts of violence or situations that pose serious threats to the safety of students and staff will be reported to District Office immediately. The school administrator will decide on an intervention protocol and whether to involve outside agencies such as Janeway Psychiatry and/or the RNC.
- An extended suspension may be requested by making application to the Director of the Eastern School District. (as per the Eastern School District Extended Suspension Policy)

**** For some students, individual interventions will be required. When disruptive behaviour is substantial and persistent, a formal plan of intervention, involving a team approach (school, home and community) should be put in place. This may involve case-conferencing, referral to appropriate agencies and behavioural management programs which may include behavioural contracts. For those students who are not able to comply because compliance is beyond their physical, cognitive or emotional capability, these student's behaviours must be addressed through a formal plan of intervention or within an Individual Support Services Plan (ISSP).

When it has been determined at a case conference/ISSP meeting and approved by the school administrator that all available resources have been exhausted and that the needs of a student cannot be met in a regular classroom setting, alternative arrangements will be made. (District School). The goal of an alternate placement will ultimately be to return the student to the regular classroom. The parent of a student may appeal placement decisions under **Section 20 & 22 of The Schools Act (1997)**.

SCHOOL BUS PROTOCOL

Inappropriate Behaviour

Fighting on the bus

1st incident – Parental contact, five day out of school suspension and referral to the District Office.

2nd incident – Parental contact, five day out of school suspension, permanent removal from riding the school bus and a referral to District Office.

Refusal to follow driver instructions - (standing up, moving around on the bus, making derogatory gestures (finger, hanging moons) to passing vehicles or vehicles behind the bus)

1st incident – Parental contact, five day suspension from riding the bus. Referral to District Office.

2nd incident – Parental contact, five day out of school suspension, referral to District Office and if safety has been determined as an issue, permanent removal from travelling on the bus to school.

Vandalism

1st incident – Parental contact, five day suspension from riding the bus, and restitution for damages. Referral to District Office.

2nd incident – Parental contact, five day out of school suspension, referral to District Office and permanent removal from travelling on the bus to school.

<p>These behaviours are handled immediately by the bus driver but are referred to the administration immediately if safety is an issue. Verbal reminders to the student of the expected appropriate behaviours are always given.</p>
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